

## **WALK THRU DIRECTIONS**

**It is essential that the following procedures are followed to complete Walk Thru:**

1. All forms and personal information **must be updated electronically** by parent(s) through the Parent Portal (also known as Data Confirmation)

2. You will need an active Parent Portal account to access forms and personal information. If you have not created a parent portal account yet, please see the back page of this letter for instructions to create an account. Siblings can be accessed through the same parent portal account.

*\*NOTE\** If you need to create a new account, you will receive an email from [DoNotReply@aeries.net](mailto:DoNotReply@aeries.net) to complete a new account setup prior to June 26<sup>th</sup>. Please check your spam folder, just in case!

3. To complete the Walk-Thru Process:

- ☐ **Log onto your Parent Portal Account after June 26<sup>th</sup>** at <https://luhsd.asp.aeries.net/parent>
- ☐ **Update all personal information electronically, including emergency contacts, and complete all required forms (see attached paperwork for required forms)**
- ☐ **Purchase any items via the webstore at**  
[https://libertyhighasbstore.myschoolcentral.com/asbworks/\(S\(3dovqqvte4hgmbk4k0dxqjf1\)\)/apps/webstore/pages/WebStore.aspx](https://libertyhighasbstore.myschoolcentral.com/asbworks/(S(3dovqqvte4hgmbk4k0dxqjf1))/apps/webstore/pages/WebStore.aspx)

4. Incoming 9<sup>th</sup> grade students and new 10-12<sup>th</sup> grade students **must show two (2) forms of identification (with current address) plus a government issued photo ID** for residency verification. Residency verification is still required, even if there is an older sibling at Liberty. Walk Thru is only completed with proof of residency.

5. Seniors will need to complete their Diploma Name form in the portal during Data Confirmation process (there will be NO physical form to turn in)

### **IN-PERSON ONLY:**

Students will be required to come to campus *only* to take their photo for their student ID card & the yearbook. Students will receive their ID card and any purchased items once we are back on campus in session. **School dress code applies for photos, and students not in compliance with dress code will not be able to take ID card/yearbook photos.** Please see our dress code requirements in the Student Handbook online.

**To take your picture, you will need to park in the student lot only on Oak St, and enter through backside of the New Gym (on the basketball courts). Bring your emergency card printout with you in order to take your picture!**

### **Picture Appointment Information**

For more information go to [www.luhdsd.net/liberty](http://www.luhdsd.net/liberty) and click on "Walk Thru Registration" on the homepage.